

## **BYLAWS of Lake Tahoe Snowmobilers**

**EIN: 84-1922147**

### ARTICLE I – NAME, PURPOSE

Section 1: The name of the organization shall be Lake Tahoe Snowmobilers.

Section 2: The Organization is organized exclusively for educational and charitable purposes.

### ARTICLE II – MEMBERS

Membership shall consist of the paying members (which includes the Board of Directors) and business sponsors (silver, gold, or platinum) that are invested into the organization through annual dues or sponsorships.

### ARTICLE III - MEETINGS

Section 1: Public Meeting: The date, time, and place of public meetings shall be set by the Board of Directors and posted virtually no less than two weeks prior.

Section 2: Special Meetings: Special meetings may be called by any member of the Board of Directors. All members of the Board of Directors will be notified of a special meeting (including date, time, and location) at least 3 days in advance.

### ARTICLE IV - BOARD OF DIRECTORS

Section 1: Board Role, Size, Compensation: The Board of Directors is responsible for the overall policy and direction of the Organization, and delegates responsibility for day-to-day operations to the Officers. The Board of Directors shall consist of up to nine and not fewer than three members. The Board of Directors shall not be eligible for compensation and will consist only of unpaid volunteers.

Section 2: Meetings: Public Meetings shall be held by the Board of Directors quarterly at a minimum.

Section 3: Election of Board of Directors: Annual elections to the Board of Directors shall be held at the August public meeting. The new Board of Directors shall be elected by a majority vote of the current Board of Directors. The completion of the election of all members of the Board of Directors shall welcome the newly acting Board of Directors. The new Board of Directors shall approve the vote in its entirety and begin their terms immediately. The new Board of Directors shall determine each Officer position by majority vote.

Section 4: Board of Directors Code of Conduct: Each member of the Board of Directors shall act as a positive representation of the Lake Tahoe Snowmobilers at all times, including in-person and online.

Section 5: Terms. All members of the Board of Directors shall serve a 2-year term and are eligible for re-election. If a member of the Board of Directors cannot complete their term, the remaining Board of Directors may appoint a replacement with a majority vote. Any appointed member shall serve until the end of that position's term.

Section 6: Quorum. A quorum must be achieved by a majority vote of the Board of Directors before business can be transacted or motions can be made or passed.

Section 7: Duties of the Board of Directors.

All members of the Board of Directors are expected to attend Public and Special Meetings, attend club functions, support the club mission and vision, and promote the Lake Tahoe Snowmobilers in a positive manner.

There shall be three Officers of the Board of Directors consisting of the following:

President: The President shall convene all Public Meetings and preside over the meeting (or appoint another member of the Board of Directors as a substitute). The President shall be responsible for, but not limited to,

keeping state and federal records for the club in good standing, oversee the function of the board and ensure alignment with the club mission statement, shall provide an agenda for public meetings at least 2-weeks in advance, and shall preside over club functions (or appoint another member of Board of Directors to do so).

Secretary: The Secretary shall be responsible for public notifications and record-keeping for Public Meetings, including posting Public Meeting notices (including the agenda) at least 2-weeks in advance, recording minutes during the Public Meeting, and sending the minutes to the Board of Directors within 3-days after the meeting. The secretary shall oversee the club's digital footprint.

Treasurer: The Treasurer shall keep current and accurate records of all club finances. The Treasurer shall ensure that the club is current with all financial responsibilities, including but not limited to federal and state requirements and 501(c)3 financial requirements. They shall develop and oversee the annual club budget and provide current and accurate financial reports at all Public Meetings.

Non-Officer Board of Directors: Shall support officers of the Board of Directors.

Section 8: Resignation, Termination, and Absences: Resignation from the Board of Directors must be in writing to the Board of Directors. Any member of the Board of Directors may be removed as an Officer or as a member of the Board of Directors with a majority vote for not fulfilling the duties as a member of the Board of Directors.

Section 9: Finances: All expenditures using club funds shall be approved by a majority vote of the Board of Directors.

#### ARTICLE V - COMMITTEES

Section 1: The Board of Directors may create committees as needed.

Section 2: The Executive Committee shall be composed of the Officers of the Board of Directors. Except for the power to amend the Articles of Incorporation and Bylaws, the Executive Committee shall have all of the powers and authority of the Board of Directors in the intervals between meetings of the Board of Directors, subject to the direction and control of the Board of Directors.

#### ARTICLE VI – AMENDMENTS

These Bylaws may be amended when necessary by a two-thirds majority of the Board of Directors. Proposed amendments to the bylaws must be submitted as an agenda action item.

#### ARTICLE VII – ADOPTION

These bylaws were approved and adopted at a meeting of the Board of Directors on the 8th of June, 2022.

President Name and Signature: \_\_\_\_\_Scott Spero \_ *SCOTT SPERO* \_ 6-08-2022

Treasurer Name and Signature: \_\_\_\_\_Kyle Poulton *Kyle Poulton* 6/8/22

Secretary Name and Signature: \_\_\_\_\_Todd M. Wold, Ed.D. *Todd M. Wold, Ed.D.* 6/8/22

Board of Directors Member: \_\_\_\_\_Nina Clifton *Nina Clifton* 6/8/22

Board of Directors Member: \_\_\_\_\_Mark Jacoby *Mark Jacoby* 6/8/22